

# Museum Chaperone Letter

## Welcome to the State Historical Museum of Iowa!

Thank you for choosing to visit the museum with your students. Active chaperones are very important to ensure your group has a safe and enjoyable time at the museum. We ask our teachers and chaperones to enforce our visit expectations during their visit. Please review the information provided to help ensure you have a successful visit to the museum.

## Museum Visit Expectations For Teachers and Chaperones

As a chaperone, please follow our museum visit expectations.

- 1 In Charge.** Teachers and chaperones are responsible for maintaining discipline and overseeing students while at the museum.
- 2 Role Model.** Please set a good example for students to model while visiting.
- 3 Supervise.** Students must remain in chaperoned groups before, during, and after the visit.
- 4 Connect.** Please encourage students' participation in learning, and help students connect the museum to what they have been studying in the classroom.
- 5 Safety First.** Please assist with safety by helping students on staircases and in the elevators.
- 6 Count.** Please count your students when arriving and as you leave the museum to ensure no one is left.

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## Active Learning

Be an engaged and active participant during your visit. Ask students open-ended questions and engage with conversations. Demonstrate a curiosity to learn right alongside the students.

## Parking Information

**Parking Ramp.** Free parking for cars and full-size vans is available in the Capitol Complex Parking Ramp located north of the museum. The parking ramp entrances are located on Grand Avenue and Des Moines Street.

**Street Parking.** Metered street parking is also available. 2 hour limit and \$.60 per hour.

Please remember that your group is an ambassador for your school and community. It is important to enforce and follow the museum visit expectations so everyone can enjoy their visit to the museum.

**Thank you in advance for following our museum visit expectations.**